



Declaration – Student Applicant

1. I hereby certify that, prior to signing this contract, I have been provided with:
 - a) an outline of the content of the program.
 - b) a breakdown of the duration of the program by module
 - c) the length of hours in each program module
 - d) the content of each program module
 - e) the method of instruction and evaluation to be used for each program module
 - f) a program cost breakdown that separately indicates: the tuition fee, the total cost of instructional materials, textbooks, and equipment, as well as any other fees associated with the program
 - g) the payment schedule for tuition and all other related fees established by the college
 - h) a copy of each of the following college policies as set out in the Private Career College Operational Regulations:
 - i. the tuition refund policy
 - ii. the student complaint resolution policy
 - iii. the attendance and dismissal policy
 - iv. the risk assessment policy
 - v. the bullying and harassment policy
 - vi. the privacy and distribution policy
 - i) a copy of any additional rules, regulations, or policies of the college
 - j) an explanation of available options for recognition of prior learning, transfer credits, equivalencies, competency evaluations or other full or partial program or module exemptions. (See Admission Policy)
 - k) a statement of employment statistics and labour market information relating to the program, including:
 - i. graduate employment rates, if available
 - ii. the entry-level pay that a graduate of the program may expect to earn
 - iii. any information reasonably required by the Director to be disclosed
2. I fully understand and agree to the terms, conditions, policies, rules, and regulations of the College which are described in the body of this contract or as an attachment annexed to this contract.
3. I understand that I must disclose any conditions or factors that may adversely affect my ability to fully participate or succeed in the program.
4. I understand that by signing this contract I have not been guaranteed employment upon completion of the program requirements.
5. I understand this contract is subject to the Private Career Colleges Act and its Regulations.
6. I understand that assistance in the form of a personal loan may be available, and it is my responsibility to repay the loan as determined by the lender.

Student Name Printed: _____ Student Signature: _____

Date: _____