



Declaration – Taylor Pro College Ltd

1. I hereby certify that, prior to signing this contract, the student applicant has been provided with:
 - a) an outline of the content of the program.
 - b) a breakdown of the duration of the program by module
 - c) the length of hours in each program module
 - d) the content of each program module
 - e) the method of instruction and evaluation to be used for each program module
 - f) a program cost breakdown that separately indicates: the tuition fee, the total cost of instructional materials, textbooks, and equipment, as well as any other fees associated with the program
 - g) the payment schedule for tuition and all other related fees established by the college
 - h) a copy of each of the following college policies as set out in the Private Career College Operational Regulations:
 - i. the tuition refund policy
 - ii. the student complaint resolution policy
 - iii. the attendance and dismissal policy
 - iv. the risk assessment policy
 - v. the bullying and harassment policy
 - vi. the privacy and distribution policy
 - i) a copy of any additional rules, regulations, or policies of the college
 - j) an explanation of available options for recognition of prior learning, transfer credits, equivalencies, competency evaluations or other full or partial program or module exemptions. (See Admission Policy)
 - k) a statement of employment statistics and labour market information relating to the program, including:
 - i. graduate employment rates, if available
 - ii. the entry-level pay that a graduate of the program may expect to earn
 - iii. any information reasonably required by the Director to be disclosed
2. The student applicant has been advised of, and meets, the prerequisites for admission to the program
3. The student contract has been fully explained to the student applicant and the student applicant has acknowledged full understanding of all terms, conditions, policies, rules, and regulations associated with the fulfillment of all contractual obligations of both parties.
4. I understand that the Minister of Advanced Education will undertake periodic audits of private career college files to ensure that all student contracts meet the requirements of the Act and Regulations.
5. I understand this contract is subject to the Private Career Colleges Act and its Regulations.
6. A certificate or diploma will be issued by the college no later than 30 days after the student has successfully completed the program and met all the conditions of the contract.

College Official Name: _____

College Official Signature: _____ Date: _____